ADMINISTRATORS COUNCIL

Meeting of Thursday, February 10, 2022

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the meeting were: Kahele Dukelow; Bonnie Friedman; Brian Moto; Laura Nagle; and Vice Chancellor David Tamanaha.
2. Announcements. The next set of Announcements will include the following topics:
   1. COVID testing and vaccination schedule.
   2. Campus emergency exercise.
3. Vice Chancellor of Academic Affairs. The Council discussed the status of the request to fill the vacant Vice Chancellor position.
4. Boy Scouts Troop 1. Boy Scouts Troop 1 has asked whether UHMC will serve as a charter organization for the Troop. This will entail meetings on campus and use of storage space. Further discussions on this topic are anticipated.
5. Accreditation. The Council discussed responses to accreditation team lines of inquiry, including matters relating to financial operating results. Administrators will meet to develop bullet points.
6. Molokai Land. A bill has been introduced by State Senator DeCoite for the acquisition of mauka lands on Molokai in response to sea level rise.
7. Portable Lights. Chancellor Hokoana discussed the possible acquisition of portable lights for outdoor events.
8. Filling of Vacant Positions. The Council discussed the status of requests for approval to fill Hawaiian Studies, Library, Transcript Evaluator, and Financial Aid positions.
9. The Skilled Trades. The Council discussed the demand for, and future of, programs for the skilled trades.
10. Contract Renewals. Kahele Dukelow discussed the review of faculty in grant-funded programs.
11. Biennium Budget. Administrators are working on budget proposals and reviewing budget data and justification statements.
12. Employer Relations. The Council discussed communications and relations with employers regarding employment needs and opportunities and appropriate workforce development responses.
13. Telework. Chancellor Hokoana reported that UHCC has developed guidelines for campus telework policies that are anticipated to be effective for several months.
14. County Grant. Laura Nagle will follow up on the County grant.
15. Workforce Needs Survey. Laura Nagle will schedule a meeting regarding the workforce needs survey.
16. Next Meeting. The next meeting of the Council will be on Thursday, February 17, 2022, at 11:30 a.m.